

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

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AN/I/1054/APAR

DATED: 17/03/2017

To:

All the Sections in Main Office
All the Sub Offices

Sub: Introduction of 'SPARROW' (Smart Performance Appraisal Report
Recording Online Window) for completion of APARs in the DAD.

Ref: This Section circular of even No. dated 02/02/2017 & 28/02/2017

The report called for on the above subject has not been received by many of the Offices, in spite of informing telephonically. The information in the prescribed format in respect of all the Officers/Staff of your office/section may please be completed and sent immediately by return Fax/e-mail/By hand.

It is once again reiterated that HQrs Office has informed that in case of non-availability of the above data, it may not be possible to initiate the APAR for the reporting year 2016-17 and thus the officer may forfeit his/her right to submit the APAR after the dates specified by the DoP&T. As such, the officer concerned would be personally liable for such non-initiation and consequent results for delay, etc., in career progression as well as other service matters. As such all the officers/staff may please be directed to provide correct information and a consolidated report sent.

The above information/details in respect of SA/Aud/Clerks/DEOs/Steno's/SHT/JHT & MTS may be forwarded to AN-II Section of M.O.

All concerned to note for strict compliance.

Sd/xxx

NODAL OFFICER(SPARROW)

Copy to:-

1. The Officer I/c
EDP Section
(Local)

: For uploading in the website.

2. The Officer I/c
AN-II Section,(Local)

: For information & necessary action.

Sd/xxx
NODAL OFFICER(SPARROW)