

**OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS**  
**#107, LOWER AGRAM ROAD, AGRAM POST, BANGALORE-07**  
**PH: 080 – 25545101/25549746 FAX: 080 – 25543810**

No.E/I/1557/Revenue Tech

Dated 16 /05/2016

TO

All AOs GE/AAO BSOs  
Under PCDA Bangalore

Sub: Delay in adjustment of Rent & allied charges

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HQs office has brought to the notice of this office that there is an abnormal delay in generating and processing of regular rent bills in r/o Licence fee & allied charges or sending licence fee bills in bulk to the respective PCDA's for recovery, thereby resulting large amount of recovery in one go. This creates financial hardship to concerned officers/individuals and also non recover of licence fee in time is resulting in loss of Govt revenue.

2 Therefore, it is requested to strictly adhere the prescribed time schedule in raising of rent and allied charges and forwarding of rent bills in bunch may be avoided. Action taken for adjustment of rent and allied charges in the following format may please be intimated to this office by FAX/MAIL on or before 20/05/2016 for appraisal of the same to HQs office.

COMMAND	UPTO MONTH/QE GENERATED	LETTER NO. & DATE OF FORWARDING TO RESPECTIVE PCDA's
ARMY		
NAVY		
AIR FORCE		

*SA*

Sr Accounts Officer(E)

TO

OA Cell - For uploading in web site ,  
Locaf

  
Sr Accounts Officer(E)