

No. IA/1422/MPR/11/17
O/o the PCDA
Bangalore
Dt: 15-12-2017

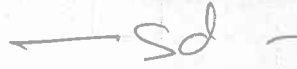
To

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|--------------------------|---|
| 1. All IDAS Officers | 2. All SAOs/AOs in Main Office |
| 3. PAO (ORs) ASC (South) | 4. PAO (ORs) ASC AT |
| 5. PAO (ORs) MEG & C | 6. PAO (ORs) CMP |
| 7. PAO (ORs) PARA | 8. PAO (ORs) PCTC & All Sections (Local) |

Sub: Minutes of Monthly Conference held on 13th ^{December} November, 2017

Minutes of Monthly Conference held on 13th ^{December} November, 2017 is forwarded herewith for necessary action please.

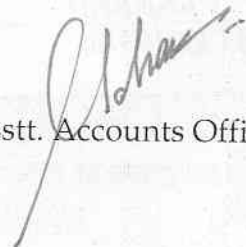
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Asstt. Accounts Officer (IA)

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Asstt. Accounts Officer (IA)

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Minutes of the Monthly Conference held on 13.12.2017

Monthly conference of heads of PAOs(ORs) in Bangalore & SAOs/AOs/AAOs of Main Office was held in Main Office of PCDA Bengaluru on **13.12.2017** at 11.00 AM.

2. The meeting was presided over by the PCDA & attended by the following officers:

- 1 Shri M S Saravanan, IDAS, Addl.CDA
- 2 Smt. KG Amulya, IDAS, DCDA
- 3 Shri Praveen Reddy, IDAS, DCDA
- 4 Shri Sandeep S P, IDAS, ACDA
- 5 In-charge of all PAOs(ORs) in Bengaluru
- 6 All SAOs, AOs & AAOs of Main Office.

3. Shri Sandeep S P, ACDA(IA), welcomed PCDA & all the officers for the conference. He then requested PCDA to address gathering.

4. PCDA addressed the gathering & asked the Sections concerned to give presentation on the Status of work.

5. '**Internal Audit**' section brought out the position of pending letters & bills, reflected MPR-Nov 2017 & also apprised the updated status on date. PCDA reiterated that Medical and TA/DA bills held in AN/Pay II section need to be audited in all respects and kept ready for payment action soon after receipt of addl. allotment from HQrs office.

(ACTION: AN/Pay-II section)

6. **PBOR** section made a presentation on the activities of 7 PAOs (ORs) under the jurisdiction of the Organisation. It was also brought out that a total of 29455 IVRS calls were received during Dec. 2017(till 12th) & all the complaints have been attended to. It was also mentioned that Master up-dation data has been received from all PAOs (ORs) on time. Presentation also covered the following aspects being handled in PAO (ORs):

- IVRS Call Report for FY 2016-17 & during current fiscal (up to 12.12.2017)
- Comparative analysis of DOs II processing in Oct & Nov(2017) months
- DOs-II rejection during Nov 2017 & a comparative analysis of percentage of rejections, PAO-wise, for last 6 months
- An analysis on DOs II rejections & NA items during Nov-2017- PAO-wise
- Status of Invalid DOs-II (accumulated)-PAO-wise
- Pending status of AFPP fund bills & TA/DA/LTC claims in PAOs
- Status of FS cases, pending LPC cases & Master Missing DOs-II
- Status on review of IRLA and issue of provisional FSA as on 30.11.2017
- Status of complaints as on 30.11.2017, as updated till 12.12.17
- Status relating to RTI applications & CPGRAMS

(Action: all PAOs (ORs)

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7. PCDA enquired about the status of sending team to PAO(ORs) MLI Belgaum, on TD, for the purpose of attending to problems encountered by their office in *Dolphin* programme & also for imparting training relating to *provisional FSA cases* through system (i.e. *Stitching Programme*). Smt. K G Amulya, DCDA informed that due to ensuing DASCBC Cricket Tournament in 3rd week of this month, it is planned to detail the team after the cricket tournament. PCDA directed the PBOR section to do needful in this regard, once the cricket tournament is over.

(Action: PBOR section)

8. PCDA further recalled the video conference with CGDA HQrs office on 06.12.2017 regarding the **Model PAO & PAO Portal** & enquired about the status on the same. Smt. K G Amulya, DCDA gave the updated information to PCDA. PCDA advised to take all necessary steps/follow up action in this regard to accomplish the assigned task.

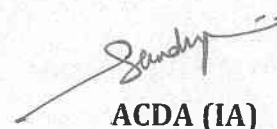
(Action: PBOR section)

9. PCDA also asked the SAO i/c of PAO(ORs) CMP Bengaluru regarding the current status of WAN connectivity in their office. SAO replied that the connectivity is yet to be established by the BSNL. PCDA directed that since issue of WAN connectivity is pending for past few year, the OA/EDP section needs to explore the possibility of providing WAN connectivity through other means. He also directed the SAO in-Charge of PAO(ORs) CMP to initiate all out efforts in liaison with BSNL authorities/ OA section of Main Office to sort out the WAN connectivity issue at the earliest.

(Action: PAO(ORs) CMP & OA section(Main Office)

10. PCDA also deliberated on the ensuing Cricket Tournament being held in Bengaluru from 18th -22nd of Dec 2017 under the aegis of the DASCBC, HQ CGDA. He explained on the activities being scheduled for opening & closing ceremony of the Tournament. He sought suggestions from all participants for successful conduct of the Tournament in a befitting manner, it deserves. He advised all concerned to perform their assigned role in right earnest for successful conduct of the Tournament.

Conference ended with vote of thanks to the Chair.


ACDA (IA)