

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

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No. AN/PAY/III/PIC/07/2018

Dated: 04/07/2018

To

The Officer -In-Charge
All Section in Main Office
All Sub-Office under PCDA Bangalore

Subject: Absentee report on account of increment on 01/07/2018.

The annual increment of pay is due on 01/07/2018(whose increment falls in July 2018). The information on presence of concerned staff on the first working day of July 2018 is necessary in order to enable this section, to approve increment. Therefore the intimation regarding presence on 2nd July may be intimated with a nominal roll to this section. If they are on leave (Other than CL) on 1st working day, the date from which they resumed duty may also be intimated.

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Sr. Accounts Officer
(AN-PAY-III)

Copy to

- 1) The officer -in-charge *✓* for uploading in the website please.
EDP Cell
(Local)
- 2) The Officer -In-Charge Office wise list of staff members whose increment
AN/PAY/I (Local) falls on 01/07/2018 may be furnished to this section.

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Sr. Accounts Officer
(AN-PAY-III)