

IMPORTANT CIRCULAR

O&M/Monthly Conference
Office of the PCDA,
Bangalore -560 007
Dt. 18/04/2018

To

✓ The Officer In Charge,
LAOs/RAO (local)
All sections of Main Office.

Sub:- Presentation on the status of work - reg.

A presentation with regard to the subject matter, is required to be made to the PCDA, Bangalore on the **23rd of April 2018. (11.00 a.m)**

The status of work in the sections/Offices may please be incorporated in 2-3 slides and the soft copy as well as hard copy forwarded to this section Positively before **19th of April 2018 positively.**

Presentation is to be made by only the **Officer In Charge** of the LAO/RAO as well as Sections in Main Office.

The minutes of the last conference held on 13.04.2018 will be uploaded to PCDA Bangalore web site shortly and the affected sections are requested to be ready with the action taken on the minutes.

This may please be accorded **TOP PRIORITY.**


DCDA(O&M)

Copy to ::
The Officer i/c - for uploading on PCDA Bangalore website please.
OA Cell
(Local)


SAO(O&M)