

No.IA/1427/MPR/Conf
O/o the PCDA
107, Lower Agram Road
Bangalore-07.
Dt: 14/03/2018

To

All IDAS Officers
All SAOs/ AOs in Main Office
The Officers I/C,
PAO (ORs) ASC (South)
PAO (ORs) ASC AT
PAO (ORs) MEG & C
PAO (ORs) CMP
PAO (ORs) PARA
PAO (ORs) PCTC & All the Sections in Main Office (Local)

Sub:-SAO/AO's & AAOs Monthly Conference for the month March, 2018

It is intimated that Monthly Conference for the month of March, 2018 is scheduled to be held on **20/03/2018 at 11.30 AM** in Main Office Conference Hall. All Group Officers, SAOs/ AOs and AAOs of Main Office and all In-charges of local PAOs are requested to attend the Monthly Conference.

During monthly conference,

- **'O&M' Section and 'OA' Cell/EDP' Section** of Main Office will give the presentation about the status of work as well as CGDA's inspection observations.
- **"PBOR Section"** also will give presentation about the functioning of all PAOs and IVRS 'Mobile PAO'.

Further, all In-charges of Sections/PAOs may also discuss any other important issues in the said Conference.

All the Sections in Main Office and PAOs are requested to send their Work Progress Report by 19/03/2018 (Forenoon) positively duly quoting the pendency of Bills (Non-DAD 3rd party bills, Non-DAD personal Claims & DAD personal Claims) special letters and ordinary letters.

Copy to:

The Officer in-charge
EDP Cell, Local

: For uploading on the website please.

sd
ACDA (IA)

Sandip
ACDA (IA)

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