



कार्यालय रक्षा लेखा प्रधान नियंत्रक  
Office of the Principal Controller of Defence Accounts  
सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बेंगलूर - 560 007  
No.107, Lower Agram Road, Agram Post, Bangalore-560 007



No. REC/020/Gen/Corr.

Dated 09.09.2020

10

(Through PCDA Bangalore website)

TO:

All Sub-offices under PCDA Bengaluru  
All Sections in Main Office

Sub: Economy Instructions – Printing activities

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A copy of Ministry of Finance, Department of Expenditure Office Memorandum no. 7(2)/E.Coord/2020 dated 02.09.2020 on the subject is enclosed herewith for strict compliance please.

Copy to:

✓ The EDP/OA cell (Local)

for uploading in the PCDA Bengaluru website.

ACDA(R section)

ACDA(R section)



SAO (AN)

कार्यालय रक्षा लेखा महानियंत्रक



उलन बटार रोड, पालम, दिल्ली छावनी - 110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt- 110010



No. AN/VII/7220/BE/CMS/2020-21

Dated:- 08.09.2020

To

The All PCsDA/PCA(Fys)/CsDA

(Through CGDA Website)

श्री १

**Subject :- Economy Instructions – Printing activities.**

A copy of Ministry of Finance, Department of Expenditure OM No. 7(2)/E.Coord/2020 dated 02<sup>nd</sup> September, 2020 on the subject is forwarded herewith for strict compliance please.

  
( Amit Gupta)  
Sr. Dy.CGDA (AN)

Copy to :-

IT&S Wing :- for uploading on CGDA Web site.

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( Amit Gupta)  
Sr. Dy.CGDA (AN)

(P.T.O)

No. 7(2)/E.Coord/2020  
Government of India  
Ministry of Finance  
Department of Expenditure

North Block, New Delhi  
Dated: 24 September, 2020

OFFICE MEMORANDUM

**Subject: - Economy Instructions - Printing activities**

As the world is increasingly moving towards adopting digital force multipliers for productivity and given the fact that using technological innovations for planning, scheduling and forecasting is known to be economical, efficient and effective, the Government of India has decided that there will be no further activities towards printing wall calendars, desktop calendars, diaries, festival greeting cards and similar materials by all Ministries/Departments/Autonomous Bodies and other organs of the Government. All such activities including materials which were earlier printed in physical format shall be done digitally online. The printing of Coffee Table books is also banned and appropriate use of E-Books is encouraged. Therefore, all concerned are directed to make efforts to adopt innovative means to use digital or online method for the above activities.

2. This issues with the approval of Secretary (Expenditure) and will come into force with immediate effect.

  
(Thanglemlian)

Joint Secretary to the Government of India

All Secretaries of the Government of India

Copy to:-

1. Principal Secretary to the Prime Minister
2. Cabinet Secretary
3. CEO, NITI Aayog
4. All the Financial Advisors
5. Secretary, Department of Public Enterprises – with a request to reiterate the same to all PSEs
6. Secretary, Department of Financial Services – with a request to reiterate the same to all Public Sector Banks.