

CIRCULAR

NO: AN/I/700/B/55  
OFFICE OF THE PCDA  
LOWER AGRAM ROAD  
BANGALORE

DATE: 16.10.17.

TO

ALL THE SUB OFFICES UNDER PCDA BANGALORE  
ALL THE SECTIONS IN MAIN OFFICE

SUB: Annexures " A-2 " and Annexure " C "

Please refer to H.Qrs circular dated 08.08.14 regarding the Annexures to be filled by station / Organisation seniors who have been alerted. However, a copy of Annexure " A-2 " and Annexure " C " are attached herewith. The same may be brought to the notice of all the staff members and may be submitted in duplicate for necessary action.



SR.ACCOUNTS OFFICER(AN)

Copy To:

✓ THE OFFICER I/C,  
EDP SN(LOCAL)

For uploading in the web site.



SR.ACCOUNTS OFFICER(AN)



**ANNEXURE - 'A-2' (Contd.)**

14	Whether EDP trained (If yes, specify project)			
15	APAR GRADING	APAR 1	APAR 2	APAR 3
16	<b>BRIEF GROUNDS FOR EXEMPTION</b> (If requesting and as per Transfer Policy)			
Attach Latest Medical Certificate (NOT MEDICAL PRESCRIPTION) /Relevant certificate in other cases.				
DETAIL OF CERTIFICATE				
ISSUING AUTHORITY				
ISSUE DATE				
GROUND MENTIONED IN CERTIFICATE				
NAME MENTIONED IN CERTIFICATE				
RELATION WITH EMPLOYEE				
PERIOD OF EXEMPTION REQUESTED				
PREVIOUS EXEMPTIONS (if any)				
17	<b>UNDERTAKING</b> I hereby certify that the information furnished above are correct.			
18	Date: _____	(SIGNATURE OF APPLICANT)		
<b>(ALL COLUMN ARE MANDATORY AS PER APPLICABILITY)</b>				
<b>(To be filled by the Controller's office)</b>				
19	RECOMMENDATION (Yes/No)			
20	REASON (If Not recommended)			
21	Whether any disciplinary case is pending against the individual:			
22	Date: _____	(SIGNATURE AND SEAL OF GO(AN))		

(4)

