

Important Circular

**OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
107, LOWER AGRAM ROAD, BANGALORE 560007
PHONE:29710474,29710475 FAX;080-29710133**

AN/I/1866/43/IPR/Vol-I

DT.26.11.2018

To,

All Sub Offices under PCDA Bangalore,
All sections in Main Office,
The IFA HQ TC(AF) Bangalore,
✓ The officer i/c, EDP Centre: For uploading in the website .

Sub: Furnishing of Annual Immovable Property Return [IPR] for the year 2018
[position as on 01.01.2019] : IDAS officers/SAOs/AOs/AAOs/SPS/PS.

Immovable Property Return for the year 2018 [position as on 01.01.2019] in respect of all the IDAS officers/SAOs/AOs/AAOs/SPSs/PSs serving in your office/section may be obtained and forwarded along with the nominal roll of Officers by 16/01/2019 positively to this Office. IPRs in respect of IDAS Officers and SAOs/AOs may be forwarded in triplicate and in respect of other Officers, in duplicate.

It has been noticed that the Annual Immovable Property Returns are not submitted in time, as required under the instructions by HQrs Office. As such, it is requested to furnish the Annual Immovable Property Returns in the prescribed form which may be downloaded from the PCDA website. Further, it may please be impressed upon all the officers that necessary details viz, Roster No, A/c No, Name, place of the current office and date of birth may invariably be furnished in the Annual Immovable Property Return to facilitate linking at this end.

It may also be impressed upon all concerned that the requirement of compliance of the instructions as contained in the M.H.A, OM No.25/10/55-Estt. [A] dt.12.01.1956 may please be ensured. Any failure in this regard would entitle the reporting officers to take cognizance of the same while writing APARs of such officers.

Of late it has also been observed that officers while furnishing their Annual IPR write 'No change', 'Same as last year' etc, which do not provide basis for scrutiny and further linking. In this regard, it is requested to enjoin upon all the officers under your proforma control to invariably furnish the full/complete details of all the immovable property[ies] instead of above mentioned remarks.

NIL report is also required.


ACDA [AN]

IMMOVABLE PROPERTY RETURN

Name		Office in which serving					
Present Post Held		Basic Pay					
A/c No. / R. No.		Dept. in which serving (Dep. Case)					
Name of District Division Taluk Village in which the property is situated	Name and details of property		Present value *	If not in own name state in whose name held & his / her relationship to the govt. servant	How acquired whether by purchase, lease ** mortgage, gift, of otherwise with date of acquisition, with details of persons from whom acquired, Letter No. and date under which permission was granted for the purchase / disposal	Annual income from property	Remarks
	Housing & Other buildings	Land					

* In case where it is not possible to assess the value accurately, the approximate value in relation to the present condition may be indicated.
 ** Include short term lease also.

Date :

Signature :
 Name :